

**2016-2017
Annual
Committee/Advisory Council Report**

Committee Name: College Effectiveness

Chairperson: Betsy Harkey

List of members:

Vernon College Position	Member
Director of Institutional Effectiveness and SACSCOC Liaison	Betsy Harkey, Chair
Dean of Administrative Services	Garry David
Dean of Admissions and Financial Aid/Registrar	Joe Hite
Dean of Instructional Services and SACSCOC Leadership Team	Dr. Gary Don Harkey
Dean of Student Services	Jim Nordone
Associate Dean of Instructional Services	Shana Drury
Associate Dean of Student Services	Kristin Harris
Division Chair - Communications, English Instructor	Joe Johnston
Division Chair - Behavioral and Social Sciences, Government Instructor	Greg Fowler
Division Chair- Information Technology, Industrial Automation Instructor	Mark Holcomb
Division Chair- Math and Science, Math Instructor	Paula Whitman
Director of Admissions and Records	Amanda Raines
Director of Continuing Education	Christina Feldman
Director of Financial Aid	Melissa Elliott
Director of Human Resources	Haven David
Director of Institutional Advancement Executive Director, Vernon College Foundation	Michelle Alexander
Recruiting Coordinator	Rachel White
Institutional Support Specialist	Jim Binion
Director of Library Services	Marian Grona
Director of PASS Department/ Coordinator of Office for Students with Disabilities	Deana Lehman
Director of Quality Enhancement, SACSCOC Leadership Team	Criquett Lehman
Early College Start Coordinator	Melissa Moore
Instructional Design and Technology Coordinator, Faculty	Roxie Hill
Student Information Software Coordinator	Ivy Harris
Counselor	Clara Garza
Faculty, Speech Instructor	Dr. Donnie Kirk
Faculty Senate Representative, History Instructor	Jason Scheller
Faculty, English Instructor	Misti Brock
Faculty, Math Instructor	Dr. Brad Beauchamp
Faculty Senate Representative, SACSCOC Leadership Team, History Instructor	Bettye Hutchins
Business Office Manager	Mindi Flynn
Student Billing Accountant	Christie Lehman
Student Forum and Student Government Representative	Shealeigh Jones/2 students
Administrative Assistant/Associate Dean of Instructional Services	Judy Ditmore
Administrative Assistant/Human Resources – Physical Plant	Toni Jones
Administrative Assistant/Instructional Services	Linda Haney

Administrative Secretary to the President	Mary King
Employees Forum Representative	Rosa Alaniz
President, Athletics Representative, and SACSCOC Leadership Team	Dr. Dusty Johnston

Dates of meetings: September 30, 2016; October 28, 2016; November and December designated for working on Compliance Certification narratives and 2017-2018 Annual Action Plans; January 20, 2017; March 31, 2017; April 28, 2017; July 27, 2017

Accomplishments:

Committee responsibility expanded to SACSCOC Team for purposes of writing, reviewing and approving Compliance Certification Report narratives. Consistently reviewed and updated the Compliance Certification Report Responsibility Matrix, Deadlines and Due Dates. Followed 2016-2017 Planning Calendar to review and approve the strategic plan components: Philosophy, Vision, Values, Mission, Long Term Objectives, Primary Goals, Priority Initiatives and began development of 2017-2018 Annual Action Plans. Began implementation of 2016-2017 Annual Action Plans and Institutional Effectiveness Plans. Also reviewed the Final Summary for the 2015-2016 Annual Action Plan. Reviewed Substantive Change Policy. Student Learning Measures Update was a standing agenda item.

Recommendations: greater student involvement continues to be a recommendation.

Membership suggestions: (approved during previous years) – Director of Student Activities/Student Forum agreed to participate in College Effectiveness Committee meetings and add a CE Committee Update to Student Government agendas if students were not available to attend meetings

Agendas, exhibits and minutes posted to Vernon College web site address:

www.vernoncollege.edu/college-effectiveness

Submitted by: Betsy Harkey

Date submitted: August 29, 2017